

ST. CHARLES SOCCER LEAGUE CONSTITUTION & BYLAWS

**St. Charles Soccer League
Constitution and Bylaws**

Adopted 22-April-96



**P.O. Box 518
Boutte, LA 70039**

Article One – Organization

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Article Three – Meetings

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Article One – Organization

1. The name of the organization shall be “St. Charles Soccer League.” The organization shall be noted as SCSL hereafter.
2. The objective of the SCSL is to foster, promote, and advance youth soccer in St. Charles Parish.
3. The motto of the SCSL is “every child Plays”.
4. The SCSL shall operate as a non-profit organization.
5. The headquarters of SCSL shall be in St. Charles Parish. The mailing address shall be; Post Office Box 518
 Boutte, Louisiana 70039
6. The SCSL shall consist of various youth age divisions between U-5 through U-19. No division shall include more than a two year bracket. Player’s age shall be determined by their age on July 31st of the current registration year. This will be enforced as long as there are enough players in that age bracket.
7. The definition of “U” is as follows: The “U” stands for Under and the number following is an age. For example U-6 means Under 6, U-8 means Under 7, etc.
8. Two ages may define a “U” designation. For example U-8 may include players ages 6 and 7 only. The SCSL has tried to form single age bracket teams when there are enough players to form enough teams to form a viable league. This pertains to both the In-House Recreation League and the Rec-Plus League.
9. The SCSL sponsors 3 leagues, In-House Recreation, Rec-Plus, and a Premier League. Please refer to Appendix A, B & ?? for an explanation of each.
10. The SCSL shall consist of a Board of Directors consisting of four officers plus nine additional Board Members. The four officers shall be President, Vice-president, Secretary, and Treasurer.
11. Board members may nominate individuals to serve on the board as Associate Board Members. The board may have a maximum of four associate members.
12. Associate members may participate in board discussions, serve on committees, but may not vote or nominate individuals for office.

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13. An associate member may request active service after one year of associate status. An associate may be asked to active membership at anytime by board vote.
14. The SCSL will conduct an Organizational meeting in May of each year for the purpose of electing officers. Nominations for these elected offices shall be made in April of that year. Verbal nominations will be accepted at the May meeting. Voting for officers shall be by the closed ballot method.
15. Terms of office shall consist of one year. Each newly elected officers shall start their term on July 1st of each year and will expire on June 30th of the following year.
16. The SCSL will select a board member for the following organizational positions:
 - A. A Director for the In-House Recreation Program.
 - B. Two (2) Directors for the Rec-Plus League, one for the Girl's program and the second for the Boy's program.
 - C. A SCSL Registrar and
 - D. A League Assignor. This position is the ONLY paid position in the SCSL and shall not be a full member of the SCSL Board.
 - E. Please refer to Appendix A & B of these Bylaws for descriptive details of each position.

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Article Two - Functions of the Board of Directors

1. The SCSL Board of Directors shall:

- A. Transact all businesses of SCSL.
- B. Enforce the Constitution and Bylaws of SCSL.
- C. Ensure SCSL maintains current policies as set by the Louisiana Soccer Association (LSA), the United States Youth Soccer Association (USYSA), and those by the St. Charles Parish Recreation Department.
- D. Have the power to vote an individual to fill the remainder of the term of an Officer who has resigned.
- E. Have the power to establish rules governing teams, divisions, leagues, competitions, and Tournaments sponsored by the SCSL.
- F. Have the sole power to settle all disputes and protests submitted by a coach, player, parent or an official from another soccer organization.

2. The President of the SCSL shall:

- A. Preside at all meetings.
- B. Represent the SCSL at the request of any outside invitations to explain or to promote the business of the SCSL. The President may appoint a representative to take his/her place if needed.
- C. Approve all expenditures voted on by the SCSL Board.
- D. Appoint all committee members.
- E. Submit an annual report on the operation on the SCSL at the Fall general meeting.
- F. Annually appoint an auditing committee to review the Treasurer's books to certify his/her financial account in the presence of the Treasurer. ??

3. The Vice-President of the SCSL shall:

- A. Assume all of the responsibilities of the President in his/her absence, whatever the circumstances may be.

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4. The Secretary of the SCSL shall:

- A. Record all minutes of all meetings.**
- B. Attend to all needed correspondence**
- C. Keep all other records, other than financial, generated by the SCSL.**
- D. To call all SCSL Board members to remind them of any upcoming meetings.**
- E. To place copies of all minutes to the East Bank Library in Destrehan, LA and to the West Bank Library in Luling, LA for the entire membership's benefit.**

5. The Treasurer of the SCSL shall:

- A. Collect all monies collected by the SCSL. These include and not limited to, player registration fees any any money paid to the SCSL from other sources.**
- B. Keep detailed accounting of income and expenditures.**
- C. Submit an Annual Report of Finances to the SCSL at the General election meeting in May of each year.**
- D. Pay all bills approved by the President.**
- E. Handle all required payment of taxes and any other correspondence to the U.S. Internal Revenue Service (IRS).**

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Article Three – Meetings

1. Monthly board meetings shall be held on the second Tuesday of the month. Variations to this schedule can be made by the President.
2. Meeting location will alternate between the Luling Library, on the West Bank, and the Destrehan library on the East Bank. A schedule of meeting location will be made & posted at the January meeting of each year. Variations of this schedule may have to be made to unforeseen circumstances.
3. Meetings will be limited to two hours in duration. Time extensions must pass by majority vote.
4. Additional meetings can be scheduled by the President as necessary.
5. Arbitration meetings will be established by the President as necessary.
6. A simple majority of board members shall constitute a quorum for issues that arise at the monthly meetings.
7. The President shall cast the deciding vote in case of a tie on any issue. Otherwise he/she may not vote.
8. A full two thirds vote of the Full Board is required to make changes to the Constitution and Bylaws.
9. “Robert’s Rules of Order” shall govern all meetings conducted by the SCSL.
10. The Order of Business for all SCSL meetings shall be:
 - A. Roll Call
 - B. Review of and U/A ?? minutes of previous meeting.
 - C. Old Business.
 - D. New Business.
 - E. Director’s report from each Division.
 - F. Adjournment.

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Article Four - Division Play

1. Divisions are set to offer a variety of skill levels and ages. Each division will be directed by either a board member or an associate member, who is appointed by the President.
2. Division Directors will abide to regulations established within this Constitution and Bylaws and Appendixes of the SCSL corresponding to level of play.
3. The SCSL will consist of the following Divisions;
 - A. In-House Recreation
 - B. Recreation Plus (Rec-Plus) and
 - C. Premier
4. All Divisions will abide and be governed by the Rules and Regulations set forth in this document and those in the LSA Bylaws.
5. Please refer to Appendixes A & B for description & discussion of each division